

## SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

JPS Main Hospital  
Attn: Rhonda Powledge  
1500 S. Main Street  
Fort Worth, TX 76104

2. Article Number

(Transfer from service label)

7007 0710 0003 4352 3299

PS Form 3811, February 2004

## COMPLETE THIS SECTION ON DELIVERY

A. Signature

X

☐ Agent☐ Addressee

B. Received by (Printed Name)

G. Barwick

C. Date of Delivery

JAN 14 2019

D. Is delivery address different from item 1?

☐ Yes

If YES, enter delivery address below:

☐ No

3. Service Type

☒ Certified Mail☐ Express Mail☐ Registered☒ Return Receipt for Merchandise☐ Insured Mail☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

Domestic Return Receipt

102595-02-M-1540

Via US Postal Service Certified Mail Return Receipt  
7007 0710 0003 4352 3299  
JPS Main Hospital  
attn.: Rhonda Powledge  
1500 S. Main Street  
Fort Worth, Texas 76101

1/11/2019

**Re: Contract: US40821 – Elevator Safety**

**Units #20 Unit Serial: US263015 & #21 Unit Serial: US263017**

It has come to our attention that personnel at the JPS Main Hospital have recently been working on or resetting the elevator(s) that are currently the subject of an elevator maintenance agreement with thyssenKrupp elevator. An elevator is a complicated piece of equipment and, as such, elevator-related repairs performed by untrained individuals can put the safety of these maintenance personnel and the riding public at risk. With that in mind, we strongly urge you to take whatever steps necessary to immediately discontinue this practice, including but not limited to communicating with all of your maintenance personnel that such actions are and will continue to be strictly prohibited. We must also remind you that JPS Main Hospital will remain solely liable for any incident including personal injury or property damage (including damage to the elevator system itself) resulting from or related in any way to any work performed on these elevators by anyone other than a thyssenKrupp elevator technician and that thyssenKrupp elevator. Finally, should this practice continue, you will leave us no choice but to evaluate our options under the parties' agreement and the law.

We want to remind you that thyssenKrupp elevator not only values its relationship with JPS Main Hospital, but just as importantly, the safety of its guests and employees. If you have any questions regarding this matter, please do not hesitate to contact me at (817)690-1630

Sincerely,  
thyssenkrupp elevator

Rick Karnes  
Service Operations Manager, Fort Worth Branch, Central Region  
ET-AMS/FLD

T: 682 253 3425, M: 817 690 1630, [rick.karnes@thyssenkrupp.com](mailto:rick.karnes@thyssenkrupp.com)  
Thyssenkrupp Elevator, 7425 Pebble Dr, Fort Worth TX, 76118, [www.thyssenkruppelevator.com](http://www.thyssenkruppelevator.com)

This document contains preliminary information regarding the work performed, and the time allotted for such work. Upon review, final adjustments may be made consistent with customer's service agreement.